

IFTA AUDIT COMMITTEE TELECONFERENCE MINUTES
October 13, 2015 at 11:30 EST

Jurisdiction Representatives:

Dave Nicholson, Chair, OK
Jeff Hood, Ex-Officio, IN
Bob Gattinella, RI
Diana Kay, FL
Jimmy Tompkins, AL
Beth Duda, AZ

Helen Varcoe, MT
Maxime Dubuc, QC
Stacey Hammock, WY
Joel Foreman, NE
Kristie Zanis, NH
Lynden Landholm, KS

Board Liaisons:

Steve Nutter, VA
Joy Prenger, MO

IFTA Inc. Advisors:

Debbie Meise
Lonette Turner

Roll Call: Jimmy Tompkins and Joy Prenger were absent.

Review Minutes - September 2015 meeting Minutes Approved.

Old business:

Ballot 3 vote update - The Ballot Closes November 19, 2015. Current Vote is 21 Yes and 2 No.

Ballot 4 January webinar - David will send an email to the Commissioners, Assnt Commissioners and Audit Contacts of an upcoming Webinar to get jurisdictional input for Ballot 4 2014 – What constitutes an audit for count.

2015 Managers Workshop - The Managers Workshop was recently held in San Antonio and was a great success. Helen gave a short presentation on behalf of the Audit Committee.

2016 Workshop/Draft Agenda

The draft agenda was discussed in detail.

AC members will be at the check-in desk to greet people if they are available.

David will reach out to Dawn and Rich to find out about a presentation on Autonomous Vehicles.

Talked about ICE Breaker – staying with a bingo card format or maybe a scavenger hunt.

There will be representatives from each committee in each breakout room and there will be 4 breakout sessions going on simultaneously. Bob, Diana, Maxime, Helen, Stacey, Jimmy, Joel and Lynden volunteered to be presenters. Presenters will not rotate.

The next joint planning call is October 19, 2015. They will talk about putting something on people's badges to signify first time attendees and preset groups.

The case studies will involve paper vs electronic records. This will help in understanding the risk of internal controls under each type. There will be 2 vehicles for each type of records. The 1st section will be teaching and the 2nd section will be working in groups.

The attendees will be asked what test they would conduct for the records they see under each type. They won't be asked to calculate any figures.

Mileage programs can also be discussed in regard to what other jurisdictions run into and what these programs provide.

Topics of discussion in general session will be ballot 3, what counts as an audit and FRP.

We will go over the results of the case study in the next morning breakout. Each table will have an issue to discuss and follow-up with the topics that are given to them. After lunch, everything will be discussed.

The last general session topics will be E-logs, electronic data exchange, GPS (where does it go and what's the next step), fuel additives, what do we see in the future and a presentation on the autonomous vehicle. Other topics could be dual fuel, alternative fuel, FRP, who reviews jurisdictional audit reports and other meetings.

Flights can be scheduled after 4 p.m. on Friday. The AC meeting is scheduled until 2 p.m.

Dave will touch base with everyone if help is needed to create records. Our next call is November 10, 2015. Debbie will be on vacation, so Tammy will host the call. We need to have hotel questions ready for Tammy on the call. This includes any AC requests.

The Board meets next week and registration costs will be set then. The information will be on the website or sent to the committee the last week in October.

Other business:

Bob motioned the meeting be adjourned. Diana second. Motion carried.